



## Job description - Music Teacher (Part-time)

### Context:

Steiner Academy Exeter is a state funded school which opened in September 2013 and moved into our permanent, purpose built home in September 2015. We are adding year groups at reception (kindergarten) and year 7 (class 6) every year until we reach our full capacity of 624 children from 4-16 years in 2021. We will start the 2018-19 academic year with approximately 480 pupils.

We are now recruiting for a **Music teacher to start in November 2018** to teach music in our Upper School (years 9 - 11).

**Job purpose:** The primary focus of this post is to teach music across a range of classes.

The timetable will comprise up to 10 lessons a week over three days (Tues, Thurs and Fri), teaching classes 7 - 9 (years 8 - 10). Some sessions with whole classes, some with half classes, and some choir sessions with larger groups. There will also be an opportunity for extra-curricular lessons and time for private teaching (arranged separately).

### Responsible to:

Vice Principal

### Key working relationships:

- Class and subject teachers;
- SENDCo and learning support team;

### Key working relationships - supervisory:

- Learning support assistants.
- Peripatetic music teachers (supervision and facilitating)

### Other professional relationships:

- Parents;
- School support staff;
- Safeguarding officers.

### Main responsibilities of the post:

#### Teaching and learning

- To teach music and to promote an awareness of music in the school at large.
- To support pupils taking a variety of instrumental lessons with peripatetic teachers.
- To support pupils to deliver performances and individual music lessons.
- To support class and subject teachers wherever music can be integrated into their lessons.
- To source, co-ordinate and oversee the relationship between peripatetic music teachers and the school.
- To deliver a sequential curriculum based on a written programme
- To provide a curriculum that is appropriate to the age and ability of the students
- To take responsibility for the management of music classes, including:
  - supervising and managing pupil behaviour, working closely with the SEND team;
  - liaising with colleagues and parents;
  - management of the classroom environment.

## **Recording and assessment**

- recording and assessing the pupil progress in line with the school's assessment framework;

## **Standards and quality assurance:**

- To actively and constructively work with colleagues throughout the school to deliver effective education and help the smooth day-to-day running of the whole school;
- To support the aims and ethos of the school;
- To maintain confidentiality at all times;
- Set a good example in terms of dress, punctuality and attendance;
- Attend and participate in open evenings and student performances;
- To undertake appropriate preparation, study and training as necessary both for the effective discharge of this role and also to advance the school's ethos, principles and objectives;
- Attend team and staff meetings;
- To be aware of the school's policies and procedures and to fully compliant in their implementation;

The above list is not exclusive or exhaustive and the post holder will be required to undertake such duties as may reasonably be expected within the scope of the post. All members of staff are required to be professional, co-operative and flexible and undergo reasonable and directed professional development. This may require out of 'normal hours' and personal study which may be unpaid.

## **Person specification - Essential to this post**

### **Qualifications and training:**

- Steiner Waldorf or other suitable teaching qualification;
- A recognised music teaching qualification;

Proof of all qualifications will be required prior to an appointment being offered.

The ideal applicant would also have Steiner training and/or experience, QTS and an eagerness to grow the music department as the school continues to expand.

### **Experience:**

- Class teaching experience, preferably in a Steiner Waldorf setting;
- Experience of working with children from a wide variety of backgrounds, including children with special educational needs.

### **Knowledge and understanding**

- An understanding of the Steiner-Waldorf approach to music teaching;
- Excellent ability to work in a team and under the direction of experienced staff;
- Awareness of the challenges and opportunities that attach to working in a Steiner school within the maintained sector;
- A commitment to bringing Steiner education to children who would not otherwise have access to this form of education;

### **Professional qualities:**

- Ability to establish and maintain excellent professional relationships with pupils, parents and colleagues;
- Ability to set high expectations of all pupils and be committed to raising educational achievement;
- A flexible approach to working in a pioneering school environment;
- Excellent verbal and written communication skills, with the ability to communicate effectively with pupils, colleagues and parents;
- Ability to maintain confidentiality;
- A commitment to bringing Steiner education to children who would not otherwise have access to this form of education.

### **Person specification - Desirable:-**

- Experience of working in state education;
- Qualified teacher status;

## **Remuneration**

Salary range £7 - 10,000 (£22,800 FTE) for a 0.-3 to 0.5 post, with some department holding responsibilities.

This is a permanent post, based on 44 weeks per year (term-time and some holiday working).

## **Essential application information**

Steiner Academy Exeter is committed to safeguarding children and young people and expects all staff and volunteers to share this commitment. Candidates must be suitable to work with children and will be expected to undertake an advanced DBS disclosure.

Candidates must have the right to work in the United Kingdom. Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the United Kingdom.

Applications for the post must be made on the standard application form, which can be found on our website at <http://www.steineracademyexeter.org.uk/current-vacancies>

**Closing date for receipt of completed applications 12 noon on Thursday 20<sup>th</sup> September 2018**

**Interviews are likely to be in the week of 1<sup>st</sup> October**

Please be aware that the SAE is not able to guarantee a school place for the children of staff. Whilst every effort will be made to ensure that staff who wish to enrol their children in SAE will be able to do so, the school's admissions arrangements and its statutory commitments to inclusion mean that no commitment can be made or certainty offered.

Alan Swindell, Principal September 2018